



THE SAINT LEO UNIVERSITY ALUMNI ASSOCIATION CONSTITUTION

As amended by the Alumni Association on 4/28/2019

ARTICLE I

Name

The name of the organization is THE SAINT LEO UNIVERSITY ALUMNI ASSOCIATION.

ARTICLE II

Purpose

The purposes of the Saint Leo University Alumni Association are to assist and support the university as it fulfills its Catholic Benedictine mission to provide a high quality, student-centered liberal arts education in an environment that encompasses values of excellence, community, respect, personal development, responsible stewardship, and integrity; to be a vehicle for alumni to share in the life of the university through cooperative efforts coordinated by the Office of Alumni Engagement and Sustained Giving in a mutually rewarding relationship; and, in cooperation with the Office of Alumni Engagement and Sustained Giving, to be self-sustaining and self-perpetuating with regard to the Association's leadership, role, and function.

ARTICLE III

Membership

Members of the Alumni Association are defined as follows:

Active

Persons who have matriculated to at least one of the following Saint Leo institutions: Saint Leo University, Saint Leo College, Saint Leo College Preparatory School, or Holy Name Academy shall be members of this Association.

Honorary

Honorary members may include present and former faculty, friends, and benefactors of the University whom the Alumni Association Board of Directors wishes to recognize and who are duly elected to honorary membership by a majority of the Board. Honorary members may

participate in Association activities, but shall not vote at Association meetings or serve on the Alumni Association Board of Directors.

Ex Officio

Ex Officio members of the Alumni Association shall include recipients of honorary degrees from the university, the director of Alumni Engagement and Sustained Giving or its successor office or others as appointed by the Board of Directors Executive Committee. *Ex Officio* members may participate in Alumni Association activities but shall not vote at Alumni Association meetings.

ARTICLE IV

Term

The term for this Alumni Association is perpetual.

ARTICLE V

Officers

The elected officers of the Alumni Association shall be a president, a president-elect, a secretary, and a treasurer. Officer's terms and guidelines are set forth in the Bylaws.

ARTICLE VI

Management

An Alumni Association Board of Directors whose members shall be selected in accordance with the Bylaws shall manage the affairs of the Alumni Association. An Executive Committee shall be composed of the president, president-elect, secretary, treasurer, and other Board of Directors or Association members who the Executive Committee deems shall be necessary in the furtherance of the Association's business. Additional members of the Executive Committee shall be nominated by the president of the Alumni Association, confirmed by the Alumni Association Board of Directors, and serve for a fixed time frame of one year or less. The immediate past president of the Alumni Association and the director of Alumni Engagement and Sustained Giving or its successor office shall serve in an ex-officio capacity.

ARTICLE VII

Bylaws

The purposes of the Association shall be carried out as set forth in the Bylaws of the Saint Leo University Alumni Association. The bylaws may be amended at any properly notified regular or special meeting by two-thirds of the Alumni Association Board of Directors voting, provided that notice and a statement of the proposed change(s) is/are given by electronic mail or post at least 30 days before such meeting. Every member of the Board of Directors shall have the right to cast one vote in person or by mailed proxy vote, by faxed proxy vote, or by electronically submitted proxy vote. Voting by means other than in person shall be addressed to the director of Alumni Engagement and Sustained Giving. These votes must be received in the Saint Leo University Office of Alumni Engagement and Sustained Giving by 3:00 p.m. Eastern time, one

day prior to the date of the meeting. A representative of the Office of Alumni Engagement and Sustained Giving shall deliver these votes to the president of the Board of Directors at the scheduled time and place of the meeting.

ARTICLE VIII **Amendments to the Constitution**

This constitution may be amended by a two-thirds vote of the members of the Association present at any general membership meeting. The proposed amendment(s) or amended form of the Constitution shall have been sent to all members of the Association whose addresses are on file with the director of Alumni Engagement and Sustained Giving office. The proposed amendment(s) or amended form is to be given by electronic mail or post at least 30 days prior to the meeting at which the amendment(s) is to be considered.

ARTICLE IX **Other**

All matters not specifically addressed by this Constitution shall be dealt with on a case-by-case basis as deemed reasonable by the Association's Board of Directors and in the interest of the Association.